

EVERMORE CID REQUEST FOR PROPOSAL:  
LANDSCAPE MAINTENANCE SERVICES



September 23, 2022

The Evermore Community Improvement District Board of Directors is seeking a professional landscape maintenance contractor to provide for the maintenance, care and upkeep of the State Highway and local street right-of-way (ROW) within and bordering the Evermore CID. The intent is to give the contractor the overall responsibility of ensuring that all street ROW areas within the district, regardless of parcel ownership, sustain a consistent, high-quality appearance. Pending approval by the Evermore CID Board of Directors, it is anticipated the effective date of this agreement would be no sooner than **November 1, 2022** and would terminate **October 31, 2023**.

Proposals will be received until **12:00 p.m. October 20, 2022**, in the Evermore CID offices at 2795 Main Street West, Building 28 Suites A&B, Snellville, Ga 30078. Any proposal received after this date and time will not be accepted. There will be a pre-proposal conference held at **2:00 p.m. October 4, 2022**. Questions regarding proposals should be directed in writing to Jim Brooks, Executive Director, at the office address listed above, by Fax: 770-979-0712 or by e-mail at [jbrooks@evermorecid.org](mailto:jbrooks@evermorecid.org) no later than **12:00p.m. October 10, 2022**. Proposals are legal and binding upon the bidder when submitted and must be valid for 60 days after the close of the bid.

Selection criteria are stated in the Request for Proposal package. The award of the contract will be to the contractor whose responses comply with the requirements set forth in this request for proposal, and whose proposal represents the best overall value taking into consideration all aspects of the responses. Rates will not be the sole determining factor. Evermore CID Board of Directors reserves the right to reject any or all proposals, to waive technicalities and to make an award in whole or in part and as deemed in its best interest. The written proposal documents supersede any verbal or written prior communications between the parties. All companies submitting a proposal will be notified of award.

We look forward to your proposal and appreciate your interest in the Evermore CID.

  
Jim Brooks  
Executive Director

RFP 2022-10-05

The Evermore Community Improvement District is soliciting competitive sealed proposals for the **Provision of Mowing, Landscape Maintenance and Care, Litter, Signage and Debris Removal along the State Highway and local streets within and bordering the Evermore CID on an Annual Contract** with three (3) options to renew.

I. BACKGROUND AND OBJECTIVE

The Evermore CID is an organization of commercial property owners located on Highway 78, between Snellville and Stone Mountain, in Gwinnett County. The mission of the CID is to establish a vibrant, upscale destination area, improvement business development opportunities, and enhance property values by developing and promoting coordinated transportation improvements and community character improvements to benefit property owners, business owners, and residents along the Highway 78 corridor.

II. PROPOSAL SUBMISSION

Proposals must be typed or submitted in ink in a sealed container and should be marked on the outside with the company name, title, and proposal number. One (1) original (designated as the original) and three (3) copies must be submitted. The first page of all responses to the RFP must be the appropriate signed Rate Quotation Sheet. Proposals will be received until **12:00PM October 20, 2022**, at the Evermore CID offices at 2795 Main Street West, Building 28 Suites A & B, Snellville, GA 30078. Any proposals received after this date and time will not be accepted. Proposals will be publicly opened at 12:15PM on October 20, 2022. Apparent proposal results will be available the following business day on our website [www.evermorecid.org](http://www.evermorecid.org). All Proposals are legal and binding upon the proposer when submitted and must be valid for 60 days after the closing date.

These items must be submitted with your proposal:

Completed Landscape Maintenance Services Rate Sheet, Page 15 (must be first page of proposal)

Completed 2023 Deep Pruning Rejuvenation Rate Sheet, Page 16

Completed Questionnaire, Page 13

Completed References Page 14

Certificate of Insurance

Kudzu Control Plan

Statement of E-Verify Compliance

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III. PRE-PROPOSAL DATE AND LOCATION

A pre-proposal conference is scheduled for **2:00 PM October 4, 2022**, at the Evermore CID at 2795 Main Street West, Building 28 Suites A & B, Snellville, GA 30078. All contractors are urged to attend.

IV. INSTRUCTIONS FOR SUBMITTING QUESTIONS

Questions regarding proposals should be directed in writing to Jim Brooks, Executive Director, at the office address listed above, by Fax to 770-979-0712 or by e-mail at jbrosks@evermorecid.org not later than **12:00 PM October 10, 2022**.

V. TIMELINE

Pre-proposal Conference	<b><u>October 4, 2022 @ 2:00 P.M.</u></b>
Question Deadline	<b><u>October 10, 2022 @ 12:00 P.M.</u></b>
Proposal Deadline	<b><u>October 20, 2022 @ 12:00 P.M.</u></b>
Opening Date:	<b><u>October 20, 2022 @ 12:15 P.M.</u></b>
Recommendation to Board of Directors	<b><u>October 26, 2022 @ 2:30 P.M.</u></b>
Anticipated Contract Effective Date	<b><u>November 1, 2022</u></b>

The full cost of proposal preparation is to be borne by the proposing firm.

Sole responsibility rests with the contract to ensure proposal(s) are received on time at the stated location.

VI. INDEMNITY

Contractor shall protect, defend, indemnify and hold harmless Evermore CID, City of Snellville, Gwinnett County, State of Georgia, their directors, officers, agents, officials and employees, from and against any and all liability, damages, claims, suits, liens, and judgments, for whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any persons, or damage to the property or other rights of any person or persons to the extent arising out of and attributed to the intentional or negligent errors, acts, or omissions of the Contractor, regardless of the negligence of the CID. The Contractor's obligation to protect, defend, indemnify and hold harmless, as set forth hereinabove shall include any matter arising out of any patent, trademark, copyright, or service mark, or any actual or alleged unfair competition disparagement of product of service, or other business tort alleged unfair competition disparagement of product of service, or other business tort of any type whatsoever, or any actual or alleged violation of trade regulations. Contractor shall, on request of CID, defend, at its sole expense, any suit, action or other legal proceeding asserting a claim covered by this obligation to indemnify, and Contractor agrees to satisfy, pay and cause to be discharged of record any judgment which may

be rendered against CID, City of Snellville, Gwinnett County, State of Georgia, or others protected by this indemnification. The Contractor further agrees to protect, defend, indemnify and hold harmless, the CID, City of Snellville, Gwinnett County, State of Georgia, their director, officers, agents, officials, and employees from and against any and all claims or liability for compensation under the Worker's Compensation Act arising out of injuries sustained by any employee of the contractor.

VII. INSURANCE

Successful contractor will be required to meet insurance requirements. The Insurance Company should be authorized to do business in Georgia by the Georgia Insurance Department and must have an A.M. Best rating of A VII or higher.

Contractor shall procure and maintain in full force and effect, and at all times during the term of this Agreement, the following insurance through companies with an A VII rating from Best, licensed to conduct business in the State of Georgia unless approved by the CID in advance and at its sole discretion.

Comprehensive General Liability and Automobile Liability insurance covering Contractor's operations as set forth in this Request for Proposal with a combined single limit of not less than \$5,000,000.00 for bodily injury and property damage. Said liability insurance policies shall carry an Endorsement naming Evermore CID as additional insured. Said liability insurance shall recognize and insure performance by Contractor of the obligation to indemnify herein contained.

The Contractor's Comprehensive General and Automobile Liability Insurance shall be written for not less than limits of liability as follows:

Comprehensive General Liability

Bodily Injury: \$1,000,000.00 Each Occurrence/\$2,000,000.00 Aggregate

Property Damage: \$1,000,000.00 Each Occurrence/\$2,000,000.00

Aggregate

*Policy shall contain a Pesticide and Herbicide Applicator Endorsement*

Comprehensive Automobile Liability

Bodily Insurance and Property Damage: \$1,000,000.00 Combined Single Limit.

Hired and Non-Owned liability is to be included.

Umbrella Liability Policy

\$3,000,000.00 that is in excess of General Liability, Automobile Liability and Workers' Compensation.

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Worker's Compensation insurance covering all employees of Contractor, or any subcontractor, engaged in performing the services required by this proposal of not less than the minimum requirement of \$100,000/\$100,000/\$500,000. Such policy must contain a waiver of subrogation endorsement.

Proposals must include a valid Certificate of Insurance evidencing Evermore CID, the State of Georgia, the City of Snellville and Gwinnett County as named additional insured(s).

The certificate will further confirm that at least thirty (30) days prior written notice will be furnished to CID by insurer before cancellation or non-renewal of policy. The insurance policies may not include a deductible, retention, or self-insurance in excess of \$10,000. It is further understood that any coverage extended by reason of this paragraph shall be primary and non-contributory and such shall be evidenced on the Certificate of Insurance. Any insurance maintained by CID for its own protection shall be secondary or excess insurance.

VIII. SAFETY

- A. The contractor must obtain and maintain current any and all licenses, certificates, registrations, permits and any other item or permission necessary to perform and complete the services outlined in this Request of Proposal.
- B. Contractor shall plan and conduct the Services to comply with local, state, and federal laws, rules, and regulations, to adequately safeguard persons and property from injury. Contractor shall direct the performance of the Services in compliance with reasonable safety regulations and Services practice and with applicable federal, state, and local laws, rules and regulations including but not limited to, "Occupational Safety and Health Standards" promulgated by the U.S. Secretary of Labor. Neither the giving of such special instructions by the CID Representative nor the adherence thereto by Contractor shall relieve Contractor of the sole responsibility to maintain safe and efficient working conditions. Contractor shall perform all Services in compliance applicable Federal Health and Safety laws currently in effect.
- C. All services provided by Contractor shall be performed in a safe and professional manner to the satisfaction of the CID.
- D. Contractor shall comply with all United States, State of Georgia, Gwinnett County, City of Snellville, and Georgia Department of Transportation rules and regulations either currently in effect or as may be promulgated in the future, while performing

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the Services. When required to close down a lane of traffic to perform the Services, Contractor shall only close down one lane of traffic. At such time as Contractor must close down a lane of traffic, Contractor shall utilize all required signage and a buffer vehicle. Where required, Contractor shall also utilize a police office and a police cruiser furnished by Contractor.

- E. Contractor shall provide and require its employees to wear protective clothing, reflective vests utilizing the CID logo (provided by contractor at contractor's cost), masks, eye protections, etc., during any operation as required or directed by applicable laws, regulations, ordinances, and/or directions by manufacturer of materials or equipment.
- F. Contractor vehicles performing/supporting landscape maintenance service in the boundaries of the Evermore CID will utilize signage (provided by contractor at contractor's cost) promoting CID funding of the service. Signage must be visible from 200 feet.
- G. Contractor shall adequately protect workers, landowners, tenants, real and personal property, and the public during its operations.

IX. IMMIGRATION & SECURITY

Contractor shall ensure that all employees qualify for employment under the stipulations required by the Federal Government E-Verify program.

X. SELECTION CRITERIA

<u>POINTS</u>	<u>CRITERIA</u>
30	Experience and Qualifications – Consider both breadth and depth of experience, including demonstrated high quality and exceptional services.
10	Contractor Staff – Consider apparent capabilities and availability of key staff assigned to Evermore CID
20	Proposed Services – The degree to which proposed services meet goals and expectations.
30	Cost/Fee – Consideration of the cost and method of billing
<u>10</u>	References – A minimum of three (3) references must be submitted.
<b>100</b>	<b>Total Points</b>

Contractor shall execute a contract tendered by Evermore CID prior to initiating service.

The relationship between the Contractor and the CID staff/board is one of independent contractor with the ultimate goal of delivery the most effective use of talent to achieve the most favorable results for the district.

XI. SERVICE DELIVERY AREA

The Evermore CID's geographic area extends from the DeKalb County line to Heritage Village Shopping Center just west of Oak Road along US78/GA10. The response must include side street maintenance within the CID boundaries as shown in Exhibit "A" and all other areas as indicated in Exhibit "B".

Parcel maps of the district are attached here as Exhibit "C" and can also be found on the CID's web site, [www.evermorecid.org](http://www.evermorecid.org). All areas within the CID must be included in the bid proposal. The right-of-way (ROW) document; a 77-page document which articulates all ROW areas within the district boundaries will be available for review in the CID office. The successful proposer will be responsible for maintaining all areas specified in both documents.

XII. DEFINITIONS

"Services" is defined as those services to be provided by Contractor as described within this proposal document.

"Work Area" is generally defined as the area upon which Contractor shall provide the Services within the boundaries of the CID as shown on Exhibits "A & B".

XIII. SCOPE OF WORK

The Evermore CID Board of Director is seeking a contractor to provide for the maintenance, care and upkeep of the State Highway and local street right-of-way (ROW) within and bordering the Evermore CID.

The successful contractor will furnish all equipment, tools, materials, skill, labor of every description, and all things necessary to successfully complete in a good, firm, substantial and workmanlike manner, the Work in strict conformity the specifications herein.

a. ROW Mowing

All defined surface street areas are to be cut according to the work schedule on Page 9 of this document. The ROW areas are generally described as the area beginning at the back of the curb and extending twelve (12) feet beyond said curb, or to the power line poles. In some areas the ROW extends beyond twelve (12) feet, while other areas may be less than twelve (12) feet and has the appearance

of being part of the parcel, which is to be maintained by the Parcel owner. Please refer to the ROW plans for clarification on these areas. However, in the event of a formidable and continuing barrier, contractor may discontinue the service either at the point where the barrier begins or at such points beyond which will appear natural and attractive.

Supplemental/temporary landscaping maintenance may be required for those businesses that have closed. Proposers should understand that maintenance needs in the right of way of various properties will vary over time. There will be an ongoing need to be flexible so the district maintains a quality appearance.

b. Curb Maintenance and Edging

Contractor shall monitor the condition of all maintenance areas defined below and edge the back of curb and remove all weeds and debris from the curb gutter as stated in the attached schedule. Curb Maintenance and Edging shall include curb, curb gutter, sidewalks, roundabouts, parking lots, beds around trees, islands, medians, turn lanes, quadrants, plaza areas, pedestrian refuge islands, drop inlets, and any other areas within the CID. Contractor will ensure all shapes and configurations of plant beds are kept free of imperfections and weeds.

c. Curb-Side Drop Inlets

Contractor shall monitor the condition of all roadway drop inlets in the district and take action to clean out all debris and weed growth during each service visit.

d. Fertilization and Weed Control

Contractor shall monitor the conditions of the plant material to ensure proper fertilization and weed control. Included in this proposal shall include a proposed schedule and commentary on the implementation of this activity. This requirement shall be a **no** additional cost and shall be included in the monthly charges. Contractors will be required to provide notification to CID prior to beginning fertilization and weed control, as to allow for notification and monitoring. Weed removal shall take place throughout all areas of the contract boundaries at the time mowing takes place. Turf fertilization shall be conducted four times per growing season, utilizing rates of fertilizer, specified according to soil analysis.

e. Turf Maintenance

Maintenance shall take place according to the schedule herein. Any clippings as a result of mowing or trimming shall be removed from paved areas and clear of all drop inlets of stormwater facilities during each service visit. Turf areas are those locations which require weekly maintenance during the growing season.



A neat appearance shall be maintained of all turf by power edging all sidewalks, curbs, parkways, roundabouts, beds around trees, parking lots, drop inlets, curbs, curb gutters, curb backs, islands, medians, turn lanes, quadrants, plaza areas, pedestrian refuge islands, side streets, and any other areas within the CID. Power edging shall take place every time mowing takes place.

Turf fertilization shall be conducted four times per growing season utilizing rates of fertilizer, specified according to soil analysis. Contractors will be required to provide notification to CID prior to beginning fertilization and weed control Reports will be required on each application. Notification of completion of fertilization is also required.

Pre-emergence herbicide applications shall be made up to three times per year for warm season turf to prevent turf weed infestation in turf areas. Pre-emergence herbicide applications shall be made up to twice per year for cool season turf to prevent turf weed infestation in turf areas.

Post emergence herbicides (Momentum and MSMA) shall be applied to all turf locations during the growing season to control any weed escapes. Applications shall not be made during stressful environmental turf growing conditions.

Insecticides shall be applied as needed on turf areas to control non-beneficial insect pests. Disease analysis and the application of effective fungicides to alleviate any deleterious fungus shall be made as necessary to all turf areas. Severe disease problems may require many sequential treatments and an additional charge may be required.

f. Shrub and Tree Maintenance

Pruning of all ornament shrubs (up to 12' in height) and ground covers and the removal of any dead branches shall be conducted a MINIMUM of four (4) times per year as required to ensure a neatly shaped appearance and safe ROW. Prior notification is required when pruning is taking place. The frequency and configuration of pruning shall depend upon horticultural standards for all shrub species. Any deep renewal pruning may incur an additional labor and green waste fee to be agreed upon.

All clippings and pruned branches shall be removed immediately after each pruning completion. Notification of completion is required.

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Pre-emergence herbicides will be applied to all shrub/tree beds prior to weed germination in March/April. Manual removal of any weeds over 4" in height shall be provided.

Post emergence herbicides shall be carefully utilized as spot treatments in shrub beds during the growing season for control of weed escapes.

Fertilization shall be conducted during both spring and fall on all shrub and ornamental trees to be applied at rates conducive for optimal growth. Soil analysis will be utilized for appropriate types and rates.

Trees along the corridor shall be pruned and controlled a minimum of two (2) times a year to ensure a uniform appearance throughout the district.

Edging of all shrub/tree beds shall be performed once monthly.

g. Median Islands

All landscaped intersection islands and road medians shall be swept, weeds removed and weed control applied.

h. Plaza Areas & Pedestrian Refuge Islands

Special attention shall be paid to these areas at each intersection. Areas are to be swept, and trash or foreign debris removed.

i. Additional ROW Areas

The CID may landscape additional areas at the CID Board of Directors discretion.

j. Other CID Parcels and Side Streets

Proposals must include maintenance on properties outside of the defined ROW but lying within the CID boundaries. These parcels are to be maintained on the same schedule as all other maintenance.

k. Yellow River Bridge

Proposals must include maintenance of the area immediately surrounding the Yellow River Bridge, along both sides of Highway 78. Areas of concern are the landscaped beds immediately adjacent to the bridge on both sides of Lake Lucerne Road and sweeping the sidewalks on each side of the bridge. Trees on the southeast side of the bridge must be trimmed regularly to avoid encroachment onto bridge lighting and signage.

Contractor should provide a Kudzu Control Plan for the area surrounding the bridge. This plan must meet with the County requirements of Stormwater and Wastewater Management.

i. Trash Removal

Contractor shall patrol all named streets in the district to collect trash from the ROW, including medians, nodes, islands, turn lanes, and all other areas within CID Boundaries as listed in Exhibit A.

All trash is to be bagged and properly removed for disposal. All CID trash receptacles must be emptied at least weekly and trash surrounding receptacles must be picked up. Trash pickup is also required on all bordering streets of the CID boundaries. Cost of trash bags is to be borne by contractor.

Illegal signs are to be removed. Illegal signs are defined as any sign that is mounted on any utility pole or any temporary sign within 12 feet (12') of the curb or edge of pavement in the right of way (ROW).

m. Side Street Maintenance

The CID boundaries include the locations listed in Exhibit A and are a part of this proposal.

n. Deep Pruning of CID Quadrants

The CID requests and additional deep pruning included in this proposal. This will be the complete rejuvenation pruning of the West Park Place bridge quadrants and will take place between March 1, 2023, and February 28, 2023, at a time agreed upon by both the contractor and the CID. This proposal should be quoted and submitted on the 2023 Pruning Services Rate Quotation sheet. This pruning project is considered separate from the required quarterly pruning services described herein. The contractor must coordinate this deep pruning with staff of CID. The contractor must give prior notification when deep pruning begins and when it ends. A final walk through will be required with the contractor and CID staff before the project is considered complete. Regular maintenance must continue at the time this project is being completed.

o. Miscellaneous Landscape Repair/Maintenance/Special Projects

Contractor shall remove and dispose of any dead plant materials which are easily removable.

Contractor shall notify CID staff of such dead plant materials which are not easily removable and provide CID a quote to remove and dispose of same.

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Contractor shall ensure no clippings or landscape debris will be disposed of in the sewer system, or on private property.

Miscellaneous landscape repair/maintenance/special projects are to be performed on a case-by-case basis following approval of proposed plans and cost by CID staff and/or CID's Board of Directors. Because of the nature of the new landscaping, describe the manner and equipment to be used to effectively nurture the new plants and shrubs. Contractor shall purchase and provide all materials, supplies, and labor to timely complete the services to the CID's satisfaction.

XIV. SCHEDULE

All services shall be performed according to the schedule below. Work shall occur on consecutive days, and unless otherwise stated, must be completed in a 5-day period. Contractor shall purchase and provide all materials, supplies, labor, and equipment.

<u>Month</u>	<u>ROW</u>	<u>Curb/Sidewalk Edging</u>	<u>Side Street Maintenance</u>	<u>Tree Maintenance</u>	<u>Shrub Maintenance</u>	<u>Trash Pickup</u>
	<u># of times per month</u>	<u># of times per month</u>	<u># of times per month</u>	<u># times per year(excludes Yellow River Bridge)</u>	<u># times per year</u>	<u>Frequency</u>
Jan	2	2	2	0	1	Weekly
Feb	2	2	2	1	0	Weekly
Mar	2	2	2	0	0	Weekly
Apr	4	4	4	0	1	Weekly
May	4	4	4	0	0	Weekly
Jun	4	4	4	0	0	Weekly
Jul	4	4	4	0	1	Weekly
Aug	4	4	4	0	0	Weekly
Sept	4	4	4	0	0	Weekly
Oct	2	2	2	1	1	Weekly

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Nov	2	2	2	0	0	Weekly
Dec	2	2	2	0	0	Weekly

Service Hours and Days

The services shall be performed during the hours of 7 a.m. – 5 p.m. Monday through Friday and on consecutive days. Attention should be given to ensure completion of services before the weekend in order to offer the best appearance of the corridor.

Inclement Weather

In instances of inclement weather, it may become necessary to fulfill the contract requirement on the weekends. Notification of scheduling changes are required to the Evermore CID staff in these instances.

XV. REPORTING

Notification by email to Evermore CID staff is required at the beginning and end of each workday. This notification must include the starting time, type of service, location in the corridor, the number of staff performing the services, ending time and location in the corridor.

Contractor shall assure following each weekly service, a supervisor approves the work performed. Notification to CID of supervisory approval is required at the end of each week. Notification must be submitted by email to Evermore CID staff.

**Contractor shall prepare monthly status reports** documenting the types of services performed, the number of bags of trash collected, number of illegal/temporary signs removed, the types of equipment used, and number of staff and personnel hours utilized to accomplish the services required. The monthly report must be submitted no later than the 10<sup>th</sup> day of the following month by email to Evermore CID staff.

Any unusual maintenance conditions or needs are to be reported to the CID. This should include proposals for site-specific landscape enhancement projects.

Any graffiti observed shall be reported to Evermore CID staff.

Failure to submit reports shall result in withholding of monthly payment of services.

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QUESTIONNAIRE – Proposals must include a typed response to this questionnaire. The questions should be repeated and specifically answered, i.d., no reference such as “see proposal” should be made. Each page of your response to the questionnaire must feature your company’s name.

1. Name, phone number, and email address of person who can be contacted for further explanation or clarification of your proposal.
2. Date local office was established and address.
3. Provide a commentary of previous/current experience of the contractor (and any subcontractors) in directly related projects.
4. Provide a listing of other CIDs/governments/large corporate developments in the metro-Atlanta area for which you provide or have provided these types of services.
5. What are your billing and payment requirements.
6. Qualified contractors must demonstrate competence and experience in all areas of expertise required by the scope of services. If subcontractors are to be used, the function and approximate percentage of work they will be conducting must be declared. No subcontractors will be allowed without prior approval of Evermore CID staff.
7. Describe the type of equipment to be used.
8. Provide a Certificate of Insurance.
9. Provide a Kudzu Control Plan.
10. Provide a statement of E-Verify compliance.

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REFERENCES- Please provide references similar in nature to those requested in this proposal (size and scope). Please provide the name of the individual to contact and phone number where they can be reached. Three current references are required.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Service(s) Provided: \_\_\_\_\_

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Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Service(s) Provided: \_\_\_\_\_

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Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Service(s) Provided: \_\_\_\_\_

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**Rate Sheet**

**THIS SHEET MUST BE THE 1<sup>ST</sup> SHEET OF YOUR PROPOSAL PACKAGE.**

Please complete the following sections for those areas your organization wishes to propose/provide services to the Evermore CID. Make sure that your Quotation Sheet includes your company name and is signed by the individual authorized to commit your company's resources.

On-going landscape maintenance and trash removal services \$\_\_\_\_\_ hourly/rate

On-going landscape maintenance and trash removal services \$\_\_\_\_\_/month

Miscellaneous landscape repair and special projects \$\_\_\_\_\_/hourly

Proposers may also consider providing pricing for a 3-year renewal option. This pricing is not mandatory and does not guarantee a successful bid award.

	On Going Maintenance & Trash Removal	On Going Maintenance & Trash Removal	Miscellaneous Landscape Repair & Special Projects
Year 1	_____/Hourly	_____/Monthly	_____/Hourly
Year 2	_____/Hourly	_____/Monthly	_____/Hourly
Year 3	_____/Hourly	_____/Monthly	_____/Hourly

IN COMPLIANCE WITH THE ATTACHED SPECIFICATIONS, THE UNDERSIGNED OFFERS AND AGREES, IF THIS PROPOSAL IS ACCEPTED BY THE **EVERMORE CID** BOARD OF DIRECTORS WITHIN NINETY (90) DAYS OF THE DATE OF PROPSAL OPENING, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED AT THE PRICE SET OPPOSITE EACH ITEM.

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Address

\_\_\_\_\_  
 Signature of Authorized Representative (Blue ink only)

\_\_\_\_\_  
 Printed Name of Authorized Representative

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_



**2023 PRUNING SERVICES RATE SHEET**

Please complete the following sections for those areas your organization wishes to propose/provide services to the Evermore CID. Make sure that your Quotation Sheet includes your company name and is signed by the individual authorized to commit your company's resources.

Deep Pruning \$\_\_\_\_\_ hourly/rate  
Total Project Cost \$\_\_\_\_\_

Description of proposed work and anticipated time frame for completion of 2023-2024 Pruning Services. Please include anticipated number of hours and individuals needed to complete the job:

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IN COMPLIANCE WITH THE ATTACHED SPECIFICATIONS, THE UNDERSIGNED OFFERS AND AGREES, IF THIS PROPOSAL IS ACCEPTED BY THE **EVERMORE CID** BOARD OF DIRECTORS WITHIN NINETY (90) DAYS OF THE DATE OF PROPOSAL OPENING, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED AT THE PRICE SET OPPOSITE EACH ITEM.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature of Authorized Representative (Blue ink only)

\_\_\_\_\_  
Printed Name of Authorized Representative

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

## Exhibit A

Side Street Maintenance - These areas are within the CID boundaries and services are to be performed as indicated in the Service Schedule.

- HWY 78 & SR 124 Intersection- All medians, sidewalks, and sides within CID Boundaries (to the power lines)
- Knollwood Drive
- Henry Clower Boulevard – Within CID boundaries
- Fountain Drive – Median Islands
- Cambridge / McGee Road - Within the CID Boundaries
- Hewatt Road – Within the CID boundaries
- High Point Road – Both sides within the CID Boundaries, including Roundabout
- Parkwood Road – Both sides within the CID Boundary
- Killian Hill Road - Both sides within the CID Boundaries
- Evermore North Boulevard- Both Sides within the CID Boundaries
- Easy Street – Both sides of roadway to cul-de-sac
- Oakland Park Boulevard – To first commercial drive
- Westside Court – To first commercial drive on both sides
- Davis Road
- Paxton Drive – Both sides of the roadway
- Ross Road to Vecoma
- Lake Lucerne Road – Both sides of the roadway to Lake Fence
- Parker Court – Both sides of roadway to cul-de-sac
- Puckett Circle – To first commercial drive
- Camp Circle – To first commercial drive
- Glenn Club Drive - Both sides within the CID boundaries
- West Park Place Blvd. – To the CID Boundary
- East Park Place Blvd. - To the CID boundary
- Bermuda Drive- Outside of the Former Olympic Tennis Stadium fence
- Median Triangles – In front of Bank of America and Waffle House
- And every other location that lies wholly within CID Boundaries

## **Exhibit B**

### **Additional Project Notes**

- Contractor must provide notice prior to work beginning and work ending each day work is being performed within the CID
- Clean all drains along Highway 78 overpass, on top and bottom of quadrants
- Empty trash cans at all nodes weekly
- Pick up trash within ROW weekly (as many times as needed)
- Weed Quadrants regularly
- Weed area around Yellow River Bridge, and remove any trees growing from underneath
- Cut small patch at Matterhorn Drive, back to flagpole
- Weed hill at 2794 West Main Street during each weekly service
- Cut grass under the billboard at McGee Road, to neighboring property line
- Keep Fountain Drive medians free from weeds and trash
- Cut 2 grassy areas in front of Paintball at Hewatt Road
- No mower should be used on the hills in front of Jessica Daron Ct.
- Watch for encroaching weeds behind all guard rails, and trim accordingly
- There are 4 ROW markers at Hewatt Road (in front of BP). Use furthest marker as the ROW boundary.
- Pick up trash at 78/124 beds and all medians on North & South sides
- No scalping – keep mower blades to a height of 3 inches
- Sweep sidewalk in front of Yellow River Bridge
- Maintain beds along Oakland Park Blvd.
- Collect trash from empty lot on Parkwood Road
- DO NOT blow clippings onto roadway or into storm drains
- Remove all trimming from medians
- Maintain and refresh all mulch throughout corridor
- Trim weeds from around all traffic control boxes
- Remove weeds from pavers at nodes

EVERMORE CID REQUEST FOR PROPOSAL  
ROW Mowing, Landscape Maintenance and Care 2022 - 2023

**Exhibit C**



**East Section (contains City of Snellville)**



**River Bridge)**

**Mid-Section (Contains Lake Lucerne and Yellow**



**West Section (Contains Park Place Area)**