

EVERMORE CID REQUEST FOR PROPOSAL:
LANDSCAPE MAINTENANCE SERVICES



December 17, 2020,

The Evermore Community Improvement District Board of Directors is seeking a professional landscape maintenance contractor to provide for the maintenance, care and upkeep of the State Highway and local street right-of-way (ROW) within and bordering the Evermore CID. The intent is to give the contractor the overall responsibility of ensuring that all street ROW areas within the district, regardless of parcel ownership, sustain a consistent, high-quality appearance. Pending approval by the Evermore CID Board of Directors, it is anticipated the effective date of this agreement would be no sooner than **March 01, 2021** and would terminate **February 28, 2022**.

Proposals will be received until **12:00 p.m. January 15, 2021** in the Evermore CID offices at 2795 Main Street West, Building 28 Suites A&B, Snellville, Ga 30078. Any proposal received after this date and time will not be accepted. There will be a pre-proposal conference held at **2:00 p.m. January 05, 2021**. Questions regarding proposals should be directed in writing to Jim Brooks, Executive Director, at the office address listed above, by Fax: 770-979-0712 or by e-mail at jbrooks@evermorecid.org no later than **12:00p.m. January 08, 2021**. Proposals are legal and binding upon the bidder when submitted and must be valid for 60 days after the close of the bid.

Selection criteria are stated in the Request for Proposal package. The award of the contract will be to the contractor whose responses comply with the requirements set forth in this request for proposal, and whose proposal represents the best overall value taking into consideration all aspects of the responses. Rates will not be the sole determining factor. Evermore CID Board of Directors reserves the right to reject any or all proposals, to waive technicalities and to make an award in whole or in part and as deemed in its best interest. The written proposal documents supersede any verbal or written prior communications between the parties. All companies submitting a proposal will be notified of award.

We look forward to your proposal and appreciate your interest in the Evermore CID.

A handwritten signature in blue ink that reads "Jim Brooks".

Jim Brooks
Executive Director

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I. OBJECTIVE

This RFP is intended to foster effective, fair, and broad-based competition for public procurement within the free enterprise system. It is unethical for any person to offer, give, or agree to give any CID Board Member, employee, business associate, or relative a gratuity as an inducement for the award of a bid. The goal of the RFP is to select the most qualified firm, and a fair and equitable fee, to be paid for services, will be described following selection.

II. BACKGROUND

The Evermore CID is an organization of commercial property owners located on Highway 78, between Snellville and Stone Mountain, in Gwinnett County. The mission of the CID is to establish a vibrant, upscale destination area, improve business development opportunities, and enhance property values by developing and promoting coordinated transportation improvements and community character improvements to benefit property owners, business owners, and residents along the Highway 78 corridor.

III. IMPORTANT PROPOSAL DATA

Review of Dates

Pre-proposal Conference	<u>January 05, 2021 @ 2:00 P.M.</u>
Proposal Deadline	<u>January 15, 2021 @ 12:00 P.M.</u>
Recommendation to Board of Directors	<u>January 27, 2021 @2:30 P.M.</u>
Award of Contract Effective Date	<u>March 01, 2021</u>

One original (designated as the original) and eight (8) copies of your proposal must be submitted to be considered. Any proprietary information contained in the proposal should be so indicated. However, in the event the entire contents, or a major portion, of a proposal is designated as proprietary, then that proposal will not be considered. A company official that has authorization must sign proposals in blue ink to commit company resources. The responses to this RFP may be subject to Open Records.

This submission will assist Evermore CID in selecting a professional contractor to support and direct the CID's goal of maintaining the cleanliness and appearance of all public roads and streets within the District area. Evermore CID needs sufficient information to determine your firm is adequately staffed and capable of providing professional services.

A pre-proposal conference will be available, but not mandatory, **January 05, 2021 at 2:00 p.m.** The location for this meeting will be at the Evermore CID Office at: 2795 Main Street West, Building 28 Suites A&B, Snellville, Ga 30078. You may fax 770-979-0712 or contact via email jbrooks@evermorecid.org for clarification and questions, no later than **12:00 p.m. January 08, 2021**, which will be answered with an addendum issued to all proposers no later than **January 11, 2020 at 5:00 pm**. Individual contact will not be made with proposers after the date and questions will not be received after this date.

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No sub-contractors will be permitted as part of the proposal unless there is a declaration of their use and the percentage of subcontractors used.

The full cost of proposal preparation is to be borne by the proposing firm.

Sole responsibility rests with the contractor to see the proposal(s) are received on time at the stated location.

IV. MINIMUM REQUIREMENTS FOR SUBMISSION

Each proposal must contain the appropriate Rate Quotation Sheet and must have an authorized signature. This sheet shall be the first page of all responses to the RFP.

Your proposal must include a typed response to the questionnaire found in Section VII of this RFP. The questions should be repeated and specifically answered, i.e., no reference such as "see proposal" should be made. Each page of your response to the questionnaire must feature your company's name.

The contractor must agree to protect, defend, indemnify, and hold harmless the Evermore CID Board of Directors, the State of Georgia, the City of Snellville, Gwinnett County and any officers, property owners, agents and employees from and against any and all liability, damages, claims, suits, liens, and judgments, for whatever nature, including claims for contribution and/or indemnification, for injuries to or death of any person or persons, or damage to the property or other rights of any person or persons to the extent arising out of and attributed to the negligent or intentionally wrongful errors, acts, or omissions of the contractor.

The contractor's obligation to protect, defend, indemnify, and hold harmless, as set forth hereinabove shall include any matter arising out of any patent, trademark, copyright, or service mark, or any actual or alleged unfair competition disparagement of product or service, or other business tort of any type whatsoever, or any actual or alleged violation of trade regulations.

The contractor further agrees to protect, defend, indemnify, and hold harmless the Evermore CID Board of Directors, the State of Georgia, the City of Snellville, Gwinnett County and any officers, agents, and employees from and against any and all claims or liability for compensation under the Worker's Compensation Act arising out of injuries sustained by any employee of the contractor.

Qualified contractors must demonstrate competence and experience in all areas of expertise required by the scope of services. If subcontractors are to be used, describe the function and approximate percentage of work they will be conducting.

Contractor shall procure and maintain in full force and effect, at all times during the term of this Agreement, the following insurance through companies with an "A VII" rating from Bests, licensed to conduct business in the State of Georgia and approved by CID:

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Comprehensive General Liability and Automobile Liability insurance covering Contractor's operations as set forth in this Request for Proposal with a combined single limit of not less than \$5,000,000.00 for bodily injury and property damage. Said liability insurance policies shall carry an Endorsement naming Evermore CID as additional insured. Said liability insurance shall recognize and insure performance by Contractor of the obligation to indemnify herein contained.

The Contractor's Comprehensive General and Automobile Liability Insurance shall be written for not less than limits of liability as follows:

Comprehensive General Liability

Bodily Injury: \$1,000,000.00 Each Occurrence/\$2,000,000.00 Aggregate
Property Damage: \$1,000,000.00 Each Occurrence/\$2,000,000.00 Aggregate
Policy shall contain a Pesticide and Herbicide Applicator Endorsement

Comprehensive Automobile Liability

Bodily Injury and Property Damage: \$1,000,000.00 Combined Single Limit. Hired and Non-Owned liability is to be included.

Umbrella Liability Policy

\$3,000,000.00 that is in excess of General Liability, Automobile Liability and Workers' Compensation.

Worker's Compensation insurance covering all employees of Contractor or any subcontractor engaged in performing the services required by this proposal of not less than the minimum requirement of \$100,000/\$100,000/\$500,000. Such policy must contain a waiver of subrogation endorsement.

Contractor shall provide CID with a valid Certificate of Insurance evidencing Evermore CID, the State of Georgia, the City of Snellville and Gwinnett County as named additional insured (s). The certificate will further confirm that at least thirty (30) days prior written notice will be furnished to CID by insurer before cancellation or non-renewal of policy. The insurance policies may not include a deductible, retention, or self-insurance in excess of \$10,000. It is further understood that any coverage extended by reason of this paragraph shall be primary and non-contributory and such shall be evidenced on the Certificate of Insurance. Any insurance maintained by CID for its own protection shall be secondary or excess insurance.

All insurance companies providing coverage must have an AM Best Rating of A-VIII or better unless approved by the CID in advance and at its sole discretion.

Contractor shall be required to the fullest extent permitted by law to fully defend, and shall indemnify and hold harmless, the Evermore CID Board of Directors, the State of Georgia, the City of Snellville, and Gwinnett County (at Contractor's sole expense) the additionally

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insured parties and their directors, agents, successors and assigns (“Indemnified Parties”), from and against all claims for damages involving personal injury, wrongful death, property damage, or economic damage (including but not limited to investigative and repair costs, attorneys’ fees, consultant fees and all costs) arising out of or resulting from or in any way connected to the Work covered by this RFP, or the acts or omissions of the Contractor, its employees, agents, servants, subcontractors regardless of whether or not such claimed liability may be caused in part by an Indemnified Party hereunder, and excluding only liability created by the sole and exclusive negligence of the Indemnified Parties.

Contractor shall plan and conduct the services to comply with local, state and Federal laws, rules and regulations, to adequately safeguard persons and property from injury.

Contractor shall obtain and maintain current any and all licenses, certificates, registrations, permits and any other item or permission necessary to perform and complete the services outlined in this Request for Proposal.

Contractor shall comply with all United States, State of Georgia, Gwinnett County, City of Snellville, and Georgia Department of Transportation rules and regulations either currently in effect or as may be promulgated in the future, while performing services for the CID.

Contractor shall ensure that all employees qualify for employment under the stipulations required by the Federal Government E-Verify program.

Contractor shall adequately protect workers, landowners, tenants, adjacent property, and the public during its operations.

Contractor shall execute a contract tendered by Evermore CID prior to initiating service.

V. SELECTION CRITERIA

<u>POINTS</u>	<u>CRITERIA</u>
30	Experience and Qualifications - Consider both breadth and depth of experience, including demonstrated high quality and exceptional service.
10	Contractor staff - consider apparent capabilities and availability of key staff assigned to Evermore CID
20	Proposed Services - The degree to which proposed services meet goals and expectations.
30	Cost/Fee – Consideration of the cost and method of billing

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10 References – A minimum of three (3) references must be submitted.

100 Total Points

VI. OVERVIEW

The contractor will be chosen based upon the responses to this RFP with the possibility of a group of finalists being selected to give oral presentations. The CID's staff and the Board of Directors will conduct the evaluation of both the written and/ or oral presentations.

The relationship between the Contractor and the CID staff/board is one of independent contractor with the ultimate goal of delivering the most effective use of talent to achieve the most favorable results for the district.

VII. GENERAL INFORMATION

The Evermore CID's geographic area extends from the DeKalb County line to Heritage Village Shopping Center just west of Oak Road along US78/GA10. The response should include side street maintenance within the CID boundaries as shown in Exhibit "A" and all other areas as indicated in Exhibit "B".

Objectives:

- Strengthen the appearance and aesthetic appeal of the district as the place where commercial enterprises flourish as a result of coordinated planning and shared responsibility.
- Ensure the district remains a vibrant business location by enhancing the visual appeal of the road and transportation system.
- Keep the area competitive, secure and attractive for business investment.

Parcel maps of the district are attached here as Exhibit "C" and can also be found on the CID's Web site, www.evermorecid.org. All areas within the CID must be included in the bid proposal. The right-of-way (ROW) document; a 77 page document which articulates all ROW areas within the district boundaries will be available for review in the CID Offices. The successful bidder will be responsible for maintaining all areas specified in both documents.

VIII. SCOPE OF WORK

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Surface Street ROW Mowing - All defined surface street areas are to be cut according to the work schedule on page 9 of this document. The ROW areas are generally described as the area beginning at the back of the curb and extending twelve (12) feet beyond said curb, or to the power line poles. In some areas, the ROW extends beyond 12 feet, while other areas may be less than twelve (12) feet and has the appearance of being part of the parcel, which is to be maintained by the Parcel owner. Please refer to the ROW plans for clarification on these areas. However, in the event of a formidable and continuing barrier, contractor may discontinue the service either at the point where the barrier begins or at such point beyond which will appear natural and attractive.

Supplemental/temporary landscaping maintenance may be required in the ROW for those businesses that have closed. Proposers should understand maintenance needs in the right of way of various properties will vary over time. There will be an ongoing need to be flexible so the district maintains a quality appearance.

Curb Maintenance and Edging – Contractor shall monitor the condition of all maintenance areas defined below and edge the back of curb and remove all weeds and debris from the curb gutter each visit. Edging shall include curb, sidewalks, parking lots, beds around trees, etc. within the work area. Contractor will endeavor to ensure all shapes and configurations of plant beds are kept free of imperfections and weeds.

Curb-Side Drop Inlets – Contractor shall monitor the condition of all roadway drop inlets in the district and take action to clean out all debris and weed growth each visit.

Fertilization and Weed Control – Contractor shall monitor the conditions of the plant material to ensure proper fertilization and weed control. The contractor will include in the bid a proposed schedule and commentary on the implementation of this activity. This requirement shall be at **no** additional cost and shall be included in the monthly charges for the Landscape and Maintenance program. Additionally, bidders will be required to provide notification to CID prior to beginning fertilization and weed control, as to allow for notification and monitoring. Regular weed removal shall take place throughout the corridor, including in all medians, turn lanes, sidewalks, and all other areas of the contract boundaries.

Turf Maintenance -

- Turf fertilization shall be conducted four times per growing season, utilizing rates of fertilizer, specified according to soil analysis.
- Pre-emergence herbicides will be applied to all shrub/tree beds prior to weed germination in March/April using Surflan or Gallery. Manual removal of any weeds over 4" in height shall be provided.
- Post emergence herbicides (Momentum and MSMA) shall be applied to all turf locations during the growing season to control any weed escapes. Applications shall not be made during stressful environmental turf growing conditions.

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- Insecticides shall be applied as needed on turf areas to control non-beneficial insect pests. Disease analysis and the application of effective fungicides to alleviate any deleterious fungus shall be made as necessary to all turf areas. Severe disease problems may require many sequential treatments and an additional charge may be required.

Shrub and Tree Maintenance –

- Pruning of all ornamental shrubs (up to 12' in height) ground covers and the removal of any dead branches shall be conducted at least four times per year or as required to ensure a neatly shaped appearance and safe ROW. Prior notification is required when pruning is taking place. The frequency and configuration of pruning shall depend upon horticultural standards for all shrub species. If needed, deep renewal pruning may incur an additional labor and green waste fee to be agreed upon.
- Pre-emergence herbicides will be applied to all shrub/tree beds prior to weed germination in March/April using Surflan or Gallery. Manual removal of any weeds over 4" in height shall be provided.
- Post emergence herbicides shall be carefully utilized as spot treatments in shrub beds during the growing season for control of weed escapes.
- Fertilization shall be conducted during both spring and fall on all shrub and ornamental trees to be applied at rates conducive for optimum growth (Soil analysis utilized for appropriate types and rates).
- Trees along the corridor shall be pruned and controlled semi-annually to ensure a uniform appearance throughout the district.

Median Islands – All landscaped intersection islands and road medians shall be swept, weeds removed and weed control applied as needed **but not less frequently** than twice a month.

Plaza Areas & Pedestrian Refuge Islands – Special attention should be paid to these areas at each intersection. Areas should be swept, and trash or foreign debris removed.

Additional ROW Areas – Note: additional areas may be landscaped by the CID at the discretion of the CID's Board of Directors.

Other CID Parcels and Side Streets – Proposals must include maintenance on properties outside the defined ROW but lying within the CID boundaries. These parcels are to be maintained on the same schedule as all other maintenance. See page 10 of this document for a complete list of side streets.

Yellow River Bridge – Proposers must include maintenance of the area immediately surrounding the Yellow River Bridge, along both sides of Highway 78. Areas of concern are the landscaped beds immediately adjacent to the bridge on both sides of Lake Lucerne Road, and sweeping the sidewalks on each side of the bridge. Further, the

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Proposer should provide for a Kudzu Control Plan, for the area surrounding the bridge. The current condition of this area is not indicative of the expectation of the successful bidder.

This plan must meet with the County requirements of Stormwater and Wastewater management. Trees on the southeast side of the bridge must be trimmed regularly to avoid encroachment onto bridge lighting and signage.

Trash Removal – On a weekly basis, contractor shall patrol all named streets in the district to collect trash from the ROW, including within medians, nodes, islands, turn lanes, and all other areas within CID Boundaries as listed in Exhibit A. All trash is to be bagged and properly removed for disposal. All CID trash receptacles must be emptied at least weekly and trash surrounding receptacles must be picked up. On all bordering streets to the extent of the CID boundaries trash pick-up shall be required. Illegal signs are to be removed. Illegal signs are defined as any sign that is mounted on any utility pole or any temporary sign within 12 feet of the curb or edge of pavement in the right of way.

Schedule – The on-going grass cutting, landscape maintenance, curb maintenance/edging and trash pickup services shall be performed according to the following schedule. Maintenance shall occur on consecutive days, and unless otherwise stated, must be completed in a 5 day period. A regular service schedule must be provided to the CID, prior to the intended work date, as to allow for adequate notification to property owners.

<u>Month</u>	<u>ROW Maintenance</u> <small># of times per month</small>	<u>Curb/Sidewalk Edging</u> <small># of times per month</small>	<u>Side Street Maintenance</u> <small># of times per month</small>	<u>Tree Maintenance</u> <small># times per year</small>	<u>Shrub Maintenance</u> <small># times per year</small>	<u>Trash Pickup</u> <small>Frequency</small>
Jan	2	2	1	0	1	Weekly
Feb	2	2	1	1	0	Weekly
Mar	2	2	1	0	0	Weekly
Apl	4	4	2	0	1	Weekly
May	4	4	2	0	0	Weekly
Jun	4	4	2	0	0	Weekly
Jul	4	4	2	0	1	Weekly
Aug	4	4	2	0	0	Weekly
Sept	4	4	2	0	0	Weekly
Oct	2	2	1	1	1	Weekly
Nov	2	2	1	0	0	Weekly
Dec	2	2	1	0	0	Weekly

The services shall be performed during the following hours: 7 a.m.-5 p.m. – Monday thru Friday. Prior notification to the Evermore CID is required at the beginning and end of each workday.

Attention should be made to ensure completion of services before the weekends in order to offer the best appearance of the corridor. In instances of inclement weather, it may become necessary to fulfill the contract requirement on the weekends. Notification of

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scheduling changes are required to the Evermore CID in these instances.

Contractor shall remove and dispose of all lawn clipping and debris prior to leaving the work area. Contractor shall assure the work area will have a finished appearance at the end of a regular workday. Contractor shall assure following each weekly service, a supervisor is required to approve the work performed. Notification of supervisory approval is required at the end of each week.

Side Street Maintenance - Include the following areas in your bid, also located in Exhibit A. These areas are within the CID boundaries and landscape services are to be performed as indicated in the Service Schedule above.

- HWY 78 & SR 124 Intersection- All medians, sidewalks, and sides within CID Boundaries (to the power lines)
- Knollwood Drive– Edge, trim trees
- Henry Clower Boulevard – Within CID boundaries
- Fountain Drive – Median Islands
- Cambridge / McGee Road - Both sides within the CID Boundaries
- Hewatt Road – Both sides within the CID boundaries
- High Point Road – Both sides within the CID Boundaries, including Roundabout
- Parkwood Road – Both sides within the CID Boundary
- Killian Hill Road - Both sides within the CID Boundaries
- Evermore North Boulevard- Both Sides within the CID Boundaries
- Easy Street – Both sides of roadway to cul-de-sac
- Oakland Park Boulevard – To first commercial drive
- Westside Court – To first commercial drive on both sides
- Davis Drive – Trash Collection
- Paxton Drive – Both sides of the roadway. The private portion of Paxton is not included and should not be maintained
- Ross Road to Vecoma – Trash collection and cut
- Lake Lucerne Road – Both sides of the roadway to Lake Fence
- Parker Court – Both sides of roadway to cul-de-sac
- Puckett Circle – To first commercial drive
- Camp Circle – To first commercial drive
- Glenn Club Drive - Both sides within the CID boundaries
- West Park Place Blvd. – To the CID Boundary
- East Park Place Blvd. - To the CID boundary
- Bermuda Drive- Outside of the Former Olympic Tennis Stadium fence
- Median Triangles – In front of Bank of America and Waffle House
- And every other location that lies wholly within CID Boundaries

Contractor shall remove and dispose of any dead plant materials which are easily removable. Contractor shall notify CID of such dead plant materials which are not easily removable and provide CID a quote to remove and dispose of same. Contractor shall ensure no clippings or landscape debris will be disposed of in the sewer system, or on private property.

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Contractor shall prepare monthly status reports documenting the number of bags of trash collected, number of illegal/temporary signs removed and number of personnel hours utilized to accomplish service mission. Report to be submitted no later than the 10th day of the following month via e-mail to Evermore CID staff. Failure to submit reports shall result in the withholding of monthly payment for services. Any unusual maintenance conditions or needs are to be reported to the CID. This should include proposals for site-specific landscape enhancement projects. Any graffiti observed is to be reported.

Miscellaneous landscape repair/maintenance/special projects are to be performed on a case-by-case basis following approval of proposed plans and cost by CID staff and/or CID's Board of Directors.

Because of the nature of the new landscaping, describe the manner and equipment to be used to effectively nurture the new plants and scrubs.

Contractor shall purchase and provide all materials and supplies and labor to timely complete the services to CID's satisfaction.

All services provided by Contractor shall be performed in a safe and professional manner to the satisfaction of CID.

Contractor shall provide and require its employees to wear protective clothing, reflective vests utilizing the Evermore CID logo (provided by contractor at contractor's cost), masks, eye protections, etc., during any operation as required or directed by applicable laws, regulations, ordinances, and/or directions by manufacturer of materials or equipment.

Contractor vehicles performing/supporting landscape maintenance service in the boundaries of the Evermore CID will utilize signage (provided by contractor at contractor's cost) promoting CID funding of the service. Signage must be visible from 200 feet.

"Work Area" is generally defined as the area upon which Contractor shall provide the services which is outlined on the map attached hereto as Exhibit "C" and made a part hereof by this reference. The parties to this Agreement agree the services are to be performed generally within the Work Area. The "Work Area" may be modified from time to time by agreement between both parties and during construction shall include those areas indicated on the attachment.

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IX. QUESTIONNAIRE - Complete this questionnaire in responding to this RFP

1. Name of individual and phone number who can be contacted for further explanation or clarification of your proposal.
2. Date local office was established and address.
3. A statement of previous/current experience of the contractor (and sub contractors) in directly related projects.
4. Provide a listing of other CIDs/governments/large corporate developments in the metro-Atlanta area for which you provide landscaping services/support.
5. Provide documentation outlining ability to secure insurance levels required by CID.
6. Provide Sample Agreement. (An award of bid will not imply the CID's acceptance of the terms of sample bidder's agreement.)
7. Provide information on financial stability.
8. Provide any alternative solutions for cost savings.
9. What are your billing and payment requirements?

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REFERENCES

Please list by company/county name, services rendered by the staff which are similar in size to the Evermore CID and scope of operation. Please provide the name of the individual to contact and phone number where they can be reached. Three current references are required.

Company Name:

Address:

Authorized Representative:

Telephone Number:

Fax:

E-Mail:

Company Name:

Address:

Authorized Representative:

Telephone Number:

Fax:

E-Mail:

Company Name:

Address:

Authorized Representative:

Telephone Number:

Fax:

E-Mail:

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RATE QUOTATION SHEET

Please complete the following sections for those areas your organization wishes to propose/provide services to the Evermore CID. Make sure that your Quotation Sheet includes your company name and is signed by the individual authorized to commit your company's resources.

Description of Service \$_____ hourly/rate

On-going landscape maintenance and trash removal services \$_____ /month

Misc. landscape repair and special projects \$_____ /hourly

Proposers may also consider providing pricing for a 3-year renewal option. This pricing is not mandatory and does not guarantee a successful bid award.

	Desc. Of Service	On Going Maintenance & Trash Removal	Misc. Landscape Repair & Special Projects
Year 1	_____/Hourly	_____/Monthly	_____/Hourly
Year 2	_____/Hourly	_____/Monthly	_____/Hourly
Year 3	_____/Hourly	_____/Monthly	_____/Hourly

IN COMPLIANCE WITH THE ATTACHED SPECIFICATIONS, THE UNDERSIGNED OFFERS AND AGREES, IF THIS PROPOSAL IS ACCEPTED BY THE **EVERMORE CID** BOARD OF DIRECTORS WITHIN NINETY (90) DAYS OF THE DATE OF PROPSAL OPENING, TO FURNISH ANY OR ALL OF THE ITEMS UPON WHICH PRICES ARE QUOTED AT THE PRICE SET OPPOSITE EACH ITEM.

Company Name

Address

Signature of Authorized Representative

Printed Name of Authorized Representative

Phone: _____ Fax: _____

Cell: _____ Email: _____

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Exhibit A

Side Street Maintenance - These areas are within the CID boundaries and landscape services are to be performed as indicated in the Service Schedule.

- HWY 78 & SR 124 Intersection- All medians, sidewalks, and sides within CID Boundaries (to the power lines)
- Knollwood Drive– Edge, trim trees
- Henry Clower Boulevard – Within CID boundaries
- Fountain Drive – Median Islands
- Cambridge / McGee Road - Both sides within the CID Boundaries
- Hewatt Road – Both sides within the CID boundaries
- High Point Road – Both sides within the CID Boundaries, including Roundabout
- Parkwood Road – Both sides within the CID Boundary
- Killian Hill Road - Both sides within the CID Boundaries
- Evermore North Boulevard- Both Sides within the CID Boundaries
- Easy Street – Both sides of roadway to cul-de-sac
- Oakland Park Boulevard – To first commercial drive
- Westside Court – To first commercial drive on both sides
- Davis Drive – Trash Collection
- Paxton Drive – Both sides of the roadway
- Ross Road to Vecoma – Trash collection
- Lake Lucerne Road – Both sides of the roadway to Lake Fence
- Parker Court – Both sides of roadway to cul-de-sac
- Puckett Circle – To first commercial drive
- Camp Circle – To first commercial drive
- Glenn Club Drive - Both sides within the CID boundaries
- West Park Place Blvd. – To the CID Boundary
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- Bermuda Drive- Outside of the Former Olympic Tennis Stadium fence
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- And every other location that lies wholly within CID Boundaries

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Exhibit B

Additional Project Notes

- Clean all drains along Highway 78 overpass, on top and bottom of quadrants
- Empty trash cans at all nodes weekly
- Pick up trash within ROW weekly
- Weed Quadrants regularly
- Weed area around Yellow River Bridge, and remove any trees growing from underneath
- Cut small patch at Matterhorn Drive, back to flagpole
- Weed hill at 2794 West Main Street during each weekly service
- Cut grass under the billboard at McGee Road, to neighboring property line
- Keep Fountain Drive medians free from weeds and trash
- Cut 2 grassy areas in front of Paintball at Hewatt Road
- No mower should be used on the hills in front of Jessica Daron Ct.
- Watch for encroaching weeds behind all guard rails, and trim accordingly
- There are 4 ROW markers at Hewatt Road (in front of BP). Use furthest marker as the ROW boundary.
- Pick up trash at 78/124 beds and all medians on North & South sides
- No scalping – keep mower blades to a height of 3 inches
- Sweep sidewalk in front of Yellow River Bridge
- Maintain beds along Oakland Park Blvd.
- Collect trash from empty lot on Parkwood Road
- DO NOT blow clippings onto roadway or into storm drains
- Remove all trimming from medians
- Maintain and refresh all mulch throughout corridor
- Trim weeds from around all traffic control boxes
- Remove weeds from pavers at nodes

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Exhibit C



East Section (contains City of Snellville)



River Bridge)

Mid Section (Contains Lake Lucerne and Yellow



West Section (Contains Park Place Area)