

**EVERMORE COMMUNITY IMPROVEMENT DISTRICT  
COMBINED BOARD MEETING**

**Held at  
2795 Main Street West, Ste. 28  
Snellville GA 30078  
On  
December 19, 2018  
2:30 P.M.**

**BOARD MEETING**

**Board Members in Attendance**

Chris Garner, Ron Harrison, Dave Emanuel, Warren Auld,  
Chad Lockhart, Diann Baker

**Not in Attendance**

Brad Williams- Board Member  
Stacy Patterson- Board Member

**Additional Officer**

Bill Gower, Secretary/Treasurer

**Staff**

Jim Brooks, Executive Director  
Lois Love, Accounting Consultant  
Alex Bastian, Recording Secretary

**Board Counsel**

J. Lynn Rainey, P.C.

**Call to Order**

Chairman Garner called the Board of Directors meeting to order at 2:57 pm. He thanked everyone present for their attendance.

**Approval of Minutes**

Motion for approval of the Minutes of the November 14, 2018 Board Meeting was made by Mr. Harrison, seconded by Mr. Emanuel, and unanimously approved.

**Action Items**

a) Ms. Love presented the 2019 Operating and Capital Budgets to the Board for approval. She noted the changes in the Operating Budget were due to the 2018 property taxes collected. Ms. Love informed the board there was a 10.2% increase in the property taxes collected. Mr. Brooks pointed out that although our revenues are increasing, we are increasing the amount transferred into capital, rather than increasing our expenditures. The motion for approval was made by Mr. Harrison, and seconded by Mr. Emanuel. The board unanimously approved the 2019 budget.

b) Mr. Harrison presented a resolution to the Board for approval. The resolution was a request for the naming of the Round-a-bout located on High Point Road to be Jamie Britt Round-a-bout. Mr. Harrison touched on several of Jamie Britt's key accomplishments and involvements throughout the Evermore CID corridor, Snellville, and Gwinnett County. The motion to approve was made by Mrs. Baker and seconded by Mr. Lockhart. The Board unanimously approved the resolution to be presented to Gwinnett County for final execution.

c) Mr. Garner requested the approval of funding for the beautification of the Round-a-bout located on Highpoint Rd in the amount of \$20,000. Funds are available within the 2018 Capital budget to be used at his discretion to fund the beautification. The motion to approve the request was first made by Mr. Harrison, and seconded by Mrs. Baker. The Board approved with a 6-0 vote.

d) Mr. Brooks requested approval for the funding and implementation of the Flock Safety/Security Systems. The Flock Safety representative presented their product to the Board, and the public. The system's features include solar powered wireless cameras that come equipped with police grade technology. Each camera has the ability to capture 5 images per second. These motion activated cameras are well known for reading license plate numbers and decreasing the amount of non-violent crimes happening within a community. The funding request consist of a 2-year lease commitment to be implemented in 2018 for 10 cameras at a cost of \$15,000 per year. The motion to approve the funding for the camera system was initiated by Mr. Auld, followed by Mr. Emanuel, and approved unanimously.

e) Mr. Rainey presented the 2019 Board Election Schedule to the Board for approval. Post 1, held by Mrs. Baker, and Post 4, held by Mr. Harrison, is up for election. The election for Posts 1 and 4 will be held on April 24, 2019. The motion to approve was initiated by Mr. Harrison, seconded by Mr. Emanuel, and approved unanimously by the Board.

#### **Discussion Items**

f) Mr. Garner presented the 2019 Board Meeting schedule, which is subject to change, to the board. No comments were offered from the board.

g) Mr. Brooks informed the board that the Request for Proposal for our 2019 Landscape Services was sent out on December 04, 2018. A pre-proposal conference was held at the Evermore office on Tuesday, December 18, 2018, which hosted individuals from 8 separate interested businesses. We will accept proposals until January 10, 2019. The recommendation will be presented to the Board at the January Board meeting for approval.

h) Mr. Brooks informed the Board that the Request for Proposal for the LCI transportation study of Ross Road, Paxton Road and Killian Hill Road has been reviewed by the ARC and Gwinnett County. He anticipates sending out the RFP by December 21, 2018, and hosting a pre-proposal conference on January 8, 2019. The proposals will be

received until January 31, 2019, and will be presented to the board for review and approval during the February 2019 board meeting.

**Board Reports**

i) Mr. Gower presented the November 2018 Treasurer's Reports which was included in the Board Package.

**As of November 30, 2018**

**General Operating Checking and Investments**

Brand Bank General Checking Account	\$175,509.83
Brand Bank Operating MMKT	\$554,175.96
<b>Total UNASSIGNED Funds</b>	<b>\$729,685.79</b>

**Capital Checking and Investments**

**Total RESTRICTED Funds**

Brand Bank Capital Fund Checking	\$160,126.80
TouchMark Bank Capital CD	\$1,238,358.66
Brand Bank Capital MMKT	\$896,556.02
<b>Total ASSIGNED Funds</b>	<b>\$2,295,041.48</b>

**Total Combined Cash and Investments as of Nov 30, 2018 \$3,024,727.27**

All Checking and Money Market Accounts have been reconciled to the General Ledger and the above amounts reflect those balances including outstanding items

Statement of Collateralization: Funds on deposit are classified as Public Funds; Public Funds on deposit with financial institutions must be collateralized 110% of the deposited amount less F.D.I.C. Insurance of \$250,000.00 per account. As of this date, all funds on deposit meet the required collateralization and or F.D.I.C. limits regarding Insurance covering these Public Funds. Verified receipt by email that all accounts are in compliance as of 11-30-2018.

j) Mr. Brooks delivered his Executive Director's Report (attached) to the Board. He informed the board of the upcoming Transit Referendum scheduled March 19, 2019, and that he was chosen to represent all of the Gwinnett CID's on the Gwinnett Transit Education Committee. Mr. Brooks touched on Project Rocket, informing the board that the DRI has been returned to GRTA for additional review. Mr. Brooks updated the board on Phase 2 Collector Road, and thanked Mr. Harrison for coordinating the naming of the Round-a-bout after Snellville's native: Jamie Britt. Mr. Brooks also updated the board on the Phase 3 Collector Road, noting the addition of storm water management and sanitary sewer will have both a positive impact on residents and businesses. Mr. Brooks invited all board members to attend the State of the County Luncheon, held on February 20, 2019, and encouraged anyone who is considering attending to RSVP with us ahead of time. Mr. Brooks also provided the board with a breakdown of the previous years' property tax collections for comparison purposes.


k) No comments were offered by the board members.

l) No comments were offered by the Chairman.

**Adjournment**

By acclamation, the meeting adjourned at 3:28 P.M. The next Board Meeting will be held on Wednesday, January 23, 2019 at 2:30 P.M., at the CID Offices located at 2795 Main Street West, Bldg. 28, Snellville, GA 30078.

Approved by the Board this 13 day of JANUARY, 2019.

  
Secretary-Treasurer